

Category

Adding Category & Sub-Category

Step 1: Go to Categories

- Navigate to **Products** → **Categories** → **Add**.



Step 2: Add Category Details

1. Enter the **Category Name**.
2. Enter the **Category Code** (e.g., HSN code)
3. Enter your **Description**.



Step 3: Add as Sub-Category (Optional)

- If the category is a **sub-category**:
 1. Check **“Add as sub taxonomy”**.
 2. Select the **parent category** under which it should fall.



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