

Selling Price Group (products)

Selling Price Groups in XPOS

(Sell products at different prices such as retail, wholesale, or location-based pricing)

What Are Selling Price Groups?

Selling Price Groups allow you to sell the same product at **different prices** based on:

- Customer type (Retail / Wholesale)
- Business location
- User (cashier)
- Special pricing rules

1. Adding a Selling Price Group

Steps:

1. Go to **Products** → **Selling Price Groups**.
2. Click **Add**.
3. Enter a **name** for the price group
(example: *Wholesale, Retail, Branch A Price*).
4. Save the price group.

2. Choosing Price Type: Fixed or Percentage

When creating or editing a selling price group, you can set prices in two ways:

Option 1: Fixed Price

- You manually enter a specific selling price for each product.
- Example: Product price = \$50

Option 2: Percentage Based

- The selling price is calculated using a percentage.
- Example:

- +10% from default price
- -5% discount from default price

Choose the option that best fits your pricing strategy.

3. Adding Prices for Different Price Groups

Steps:

1. Go to **Products → List Products**.
2. Edit a product.
3. Scroll to the **Selling Price Groups** section.
4. Enter prices for each price group.
5. Save the product.

Repeat this process for all products that need different pricing.

4. Exporting & Importing Selling Price Groups

Export Prices

1. Go to **Products → List Products**.
2. Click **Download Excel**.
3. The file will include selling price group columns.

Import Prices

1. Download the export template.
2. Update the prices under the relevant selling price group columns.
3. Import the file back into the system.

💡 Tip: This is useful for bulk price updates.

5. Selling Using a Specific Price Group (POS)

When a selling price group is applied:

- The POS automatically uses the assigned price.
- No manual price change is needed at checkout.

The price group can be applied based on:

- User
- Customer
- Location

6. Assigning a User to a Selling Price Group

Steps:

1. Go to **User Management → Users**.
2. Edit the user.
3. Select a **Selling Price Group**.
4. Save changes.

Now, whenever this user logs into POS, the assigned price group will be applied.

7. Assigning a Customer to a Selling Price Group

Steps:

1. Go to **Contacts → Customers**.
2. Edit the customer.
3. Select a **Selling Price Group**.
4. Save.

This ensures the customer always receives the correct pricing.

8. Assigning a Selling Price Group to a Business Location

Steps:

1. Go to **Business Settings → Business Locations**.
2. Edit the location.
3. Select the required **Selling Price Group**.
4. Save changes.

This is useful when each branch has different pricing.

9. Frequently Asked Questions (FAQ)

9.1 How to Hide Selling Price Groups in the POS Screen for Cashiers?

Solution:

1. Go to **Business Settings** → **POS Settings**.
2. Disable or hide the **Selling Price Group option**.
3. Save settings.

This prevents cashiers from changing price groups during sales.

Revision #1

Created 2026-01-31 04:23:39 UTC by Shanil Verma

Updated 2026-01-31 04:23:39 UTC by Shanil Verma